ADIN CEMETERY DISTRICT

BOARD OF TRUSTEES PUBLIC MEETING

MINUTES FOR JANUARY 30, 2020

SOUTHERN CASCADE CONFERENCE ROOM

PRESENT FOR MEETING: Dan Bouse, Trustee Chairman

 Keith Bryan, Trustee

 Don Meyer, Caretaker

 Kathie Nelson, Clerk

CALL TO ORDER: Trustee Chairman Dan Bouse called the meeting to order at 6:01 P.M. A quorum was established.

APPROVE THE ADGENDA: Trustee Chairman Dan Bouse obtained a motion to approve the Agenda. Trustee Keith Bryan made the motion, and Trustee Chairman Dan Bouse seconded the motion. Motion passed by the following:

 AYES: Dan Bouse, Trustee Chairman

 Keith Bryan, Trustee

 NOES: None

 ASTAIN: None

 ABSENT: Andy Albaugh, Trustee

APPROVE THE MINUTES: The minutes of July 16, 2019 were reviewed. Trustee Chairman Dan Bouse obtained a motion to approve the minutes. Trustee Keith Bryan made the motion, and Trustee Chairman Dan Bouse seconded the motion. Motion passed by the following:

 AYES: Dan Bouse, Trustee Chairman

 Keith Bryan, Trustee

NOES: None

 ASTAIN: None

 ABSENT: Andy Albaugh, Trustee

INFORMATION/DISCUSSION: Proposed Columbarium Internment Prices.

 Proposed Pricing for Columbarium Internment was passed out. Trustee Keith Bryan took the total price of the Columbarium and the cement pad. Used an Inflation finder and figured up a replacement value of $10,930.00 and divided it by the 40 Niches. Endowment Fund, Opening/Closing and engraving prices were also discussed.

PUBLIC MEETING:

 The meeting was opened to the public at 6:25 PM by Trustee Chairman Dan Bouse. There was no public present. The meeting was closed to the public at 6:26PM by Trustee Chairman Dan Bouse.

CONSIDERATION/ACTION: Proposed Columbarium Internment Prices.

 Trustee Chairman Dan Bouse obtained a motion to approve the proposed Columbarium Interment Prices with another look at the engraving prices in 6 months. Trustee Keith Bryan made the motion, and Trustee Chairman Dan Bouse seconded the motion. Motion passed by the following:

 AYES: Dan Bouse, Trustee Chairman

 Keith Bryan, Trustee

 NOES: None

 ASTAIN: None

 ABSENT: Andy Albaugh, Trustee

CONSIDERATION/ACTION: Resignation of Clerk

 Clerk Kathie Nelson submitted her resignation as of March 31, 2020. Trustee Dan Bouse thanked Kathie for her service. Trustee Chairman Dan Bouse obtained a motion to accept Clerk Kathie Nelson’s resignation. Trustee Keith Bryan made the motion and Trustee Chairman Dan Bouse seconded the motion. Motion passed by the following:

 AYES: Dan Bouse, Trustee Chairman

 Keith Bryan, Trustee

 NOES: None

 ASTAIN: None

 ABSENT: Andy Albaugh, Trustee

CONSIDERATION/ACTION: Clerk Duties and Wage Increase for new Clerk.

 More information was needed, and Trustee Chairman Dan Bouse tabled until a special meeting could be scheduled. Trustee Chairman Dan Bouse obtained a motion. Trustee Keith Bryan made the motion, and Trustee Chairman Dan Bouse seconded the motion. Motion passed by the following.

 AYES: Dan Bouse, Trustee Chairman

 Keith Bryan, Trustee

 NOES: None

 ASTAIN: None

 ABSENT: Andy Albaugh, Trustee

CARETAKERS REPORT:

 Caretaker Don Meyer reported that the equipment is serviced and winterized. He went to Anderson to pick up the benches on January 8th. He checks the mouse traps twice a week. He also checks the trees.

ADMINISTRATIVE REPORTS:

 Financial Report: The report for 6/20 was looked over.

 Burial Report: so far 3 cremations this year.

BOARD REPORTS:

 Trustee Keith Bryan and Caretaker Cathy Landoski burned limbs around the outside of the cemetery.

 Trustee Keith Bryan passed out an article on Cremations.

CORRESPONDENCE: None

ADJOURNMENT: The meeting was adjourned by Trustee Chairman Dan Bouse at 6:50 P.M. A Special Meeting is scheduled for February 11, 2020.

Respectfully submitted,

Kathie Nelson, Clerk

Adin Cemetery District